OFFICE OF THE STATE EDUCATIONAL ADVISER
CIVILIAN CONSERVATION CORPS
GENERAL EXTENSION DIVISION
UNIVERSITY OF FLORIDA, GAINESVILLE, FLORIDA

FLORIDA ADVISER
NO. VII

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1. MOVING PICTURE OPERATORS: Please send in the name of the man you have recommended as a moving picture operator. This information is necessary since the man's name and rating will be essential in recommending transfers.

2. PLACING QUALIFIED MEN IN COLLEGE: It will be possible to place a few capable men in part time jobs so that they may attend the University, provided they are qualified to do some specialized work such as typing, bookkeeping, etc. In all cases it will be necessary that he have some money to back him up.

3. SUB-DISTRICT CONFERENCES: Last Friday and Saturday, June 29 & 30, the Sub-District Conference for District 2 of District "F" was held at Co. 1421, Green Cove Springs. The commanding officers forestory personnel and the educational advisers were present. Mr. Edson, C.A.E.S Mr. Clegg, the district adviser, and the state adviser were also present for the conference.

July 20-21 the conference for Sub-District "H" is to be held at Co. 1417, Bloxham. Aug. 13-14 the conference for Sub-District "G" is to be held at Co. 1402 Niceville. Have everything in good shape by the time the conference is to begin. Make your conference the best yet.

4. LOCAL ADVISORY COMMITTEE: Mr. Edson has recommended that you appoint a local advisory committee to help out in your social functions. This committee should have on it the following: County Sup't. of Schools - President, PTA - President, Woman's Club - President, Kiwanis - Principal, local High School - one of the ministers of the community - and any others who you feel might be able to help you in your program.

5. THREE PHASE EDUCATION PROGRAM: Mr. Edson, at the conference, suggested that the educational program be headed under a three phase system. First: All men should be given a general training which will make of them better citizens and better Americans. This might include an elementary course in forestry or anything which will give the men a better and correct outlook on life. Second: Basic and Vocational training which will enable the men to find places in the industries and other fields after they have completed their enrollment in the CCC. This phase will include such basic courses as carpentry, or mathematics for carpenters. Other vocational training which would fall within this phase of the educational program would be the training in farm woodlot. For a boy that comes from the home farm, basic agricultural training would also fall in this phase. Third: All men who desire some specific technical training in this phase of the program will follow in correspondence courses and in some cases where instruction is available from the outside, Bookkeeping, technical subjects, and other things as these will be taught. You will find the number of men taking part in these three phases tapering toward the top, the greater number taking part in the first phase. Since the greater number will take part in this phase you will naturally want to concentrate on this group. The second phase will have the next greatest number and the third will be a very small per cent of the total.

6. STUDENT TEACHERS: Fourteen student teachers will report for duty this week-end. The following camps will receive their student teachers at once: 298 - 449 - 450 - 451 - 1401 - 1406 - 1417 - 1418 - 1419 - 1431 - 1539 - 2401. Those camps which requested student teachers sent to their camp and whose teacher has not reported will receive a teacher at an early date. It is desired that when your student teacher reports for duty that you write this Office stating the date which he reported.

7. WEEKLY REPORTS: If weekly report blanks are needed, make a note at the bottom of your report, and I will be glad to send you a supply. I will begin to tabulate the past two months reports the first of next week. It is hoped that all back reports will be in by that time since all reports will be necessary if we are to make an accurate tabulation. The totals will be published in next weeks bulletin and from this tabulation you should be able to determine just where you stand with the other educational advisers in the state. Naturally, if you do not turn in a report, it will be impossible for you to see how you rate.

8. VOCATIONAL GUIDANCE MATERIAL: Single copies of the following mimeographed materials will be furnished without charge upon request from the National Occupational Conference, 522 Fifth Ave., New York.
A short list of books in Theory and Practice of Vocational Guidance H-1(103). A short list of books on College Personnel H-2. A short list of text books in Courses in Occupation H-3 (104-5). A short list of references of guidance through the Home Room H-4 (277). A short list of Vocational Guidance Bibliography H-5 (107). Occupational Research H-6 (172-3-4). A list of Occupational Classifications H-7. Suggestions for survey for student occupational interests H-8 (145-98). Suggestions for Vocational Counciling H-9 (137-100). Suggestions to teachers who are to interview workers H-10 (114). Suggestions for group conferences and occupations between students and workers H-11 (193-4). Suggestions for a simple follow up of fellow students H-12 (144-98). A questionnaire for students of job satisfaction H-13 (257). A short list of colleges which offers training courses for guidance workers. H-14 (156). What can the Y.M.C.A. do in vocational guidance? H-15 (149). Publicity for vocational guidance programs. H-16 (146-7). Course of study in occupational information for elementary schools H-17. The following reprints from occupations - the Vocational Guidance magazine maybe had for 10 cents each from the address given above. Guidance in the small High Schools by K. O. Broady and E. D. Clason. High Schools by I. M. Rubynow. Counciling the Unemployed by R. G. Fuller. Vocational Training for College Students by E. G. Stedman and M. E. Manson.

9. CAMP PAPERS: A copy of the "Ripple" a six page camp paper published by Company 1420 CCC at Ocala, Florida has been received. Mr. William McCarty is the camp educational adviser in charge. We compliment him on a very good camp paper for the first issue. Let's have more camp papers.

10. MANUALS OF AUTOMOBILE MOTORS: In last weeks package you should have found a manual of a Ford V8 truck and a lubrication chart to go with the manual. You should find a use for these in your automobile mechanics class. I think we will be able to get additional copies of the manual if you wish to have them for your entire class.

11. MORE ABOUT CAMP PAPERS: With the receipt this morning of a copy of the "Sumatra Sun" we now have five good camp papers in the state. The "Sun" is a clever paper, and we congratulate the staff.

12. THE FERTILIZER REVIEW: Each quarter you will receive a copy of the "Fertilizer Review". Place this publication in your library so that the men may read it. For the men who are interested in agriculture, this should be of special interest.

13. CONTENTS OF PACKAGE GOING TO CAMP ADVISERS LAST WEEK:
4 copies of the Nature Magazine
1 copy of "Occupations"
College Education and Professional Opportunities
The Romance and History of The Rubber Industry
Leaflets on Birds
What is the Audubon Society?
The Problem of the Vagrant Cat.
Price list of Audubon Publications
The Story of the Brick
Ford automobile manual
Ford News for June
Motor tuning
Ford radios, service bullotin
Ford Truck Lubrication chart.
In case additional copies of these bullotins are desired, we will be glad to send them upon request.

14. EMPLOYMENT: Where you have a man who has definitely found a position through your aid, be sure to make a report of this to this Office so that we may give suggestions to the other advisers. Placements such as this should also be noted on the weekly reports.

P. G. Reynolds
State Educational Adviser,
Civilian Conservation Corps.